

T. G. D. I.

## **ABBREVIATED CONSENT CALENDAR FORMAT**

Memorandum Date: January 29, 2010

Order Date: February 17, 2010

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**TO:** Board of County Commissioners

**DEPARTMENT:** Public Works/Parks Division

**PRESENTED BY:** Loralyn Spiro, Public Works Analyst

**AGENDA ITEM TITLE:** Order/ In the Matter of Appointing Five Members to the Tourism Council to Evaluate and Recommend Awards for the Lane County Tourism Special Project Grants for 2010.

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### **I. MOTION**

To Approve the Order to Appoint Five Members to the Tourism Council to Evaluate and Recommend Awards for the Lane County Tourism Special Project Grants for 2010.

### **II. DISCUSSION**

#### **A. Background / Analysis**

With approval of the Board in 1997, the grant application and awarding process for Tourism Special Project Grants was simplified. The new process has worked well with 260 grants awarded and \$1,422,477 disbursed for tourism promotion within Lane County over the last ten rounds. For the 2010 grant cycle (Round 20), an expected \$150,000 will be disbursed for Tourism Special Project Grants.

On April 29, 2009, the Board of County Commissioners approved Board Order 09-4-29-1 that changed the process for appointing members to the Tourism Council under Lane Manual 3.550.

In concurrence with Lane Manual 3.550, each Commissioner appoints a citizen to serve on the council.

Specifically, the council will be responsible for:

- (1) Reviewing grant applications for completeness;

- (2) Evaluating how the proposed projects will contribute to increasing tourism in Lane County;
- (3) Recommending the amount of grant funds that should be allocated to each grant applicant.

All recommendations are forwarded to the Board of County Commissioners for final approval. The person selected should have a broad understanding of the impacts of tourism, and be familiar with the County's tourism efforts and annual Tourism Marketing Plan.

It is important for the citizen appointments to be made at this time, in order to keep the established timeline for awarding grant funding and executing contracts by May 1, 2010.

Each Commissioner has selected their appointee with names forwarded to staff.

**B. Recommendation**

Staff recommendation is to approve the attached Board Order with the Board's selected appointees names listed.

**III. ATTACHMENTS**

Board Order

T.6.D.1.

**IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON**

**ORDER NO.**

**) IN THE MATTER OF APPOINTING  
) FIVE MEMBERS TO THE TOURISM  
) COUNCIL TO EVALUATE AND RECOMMEND  
) AWARDS FOR THE LANE COUNTY TOURISM  
) SPECIAL PROJECT GRANTS FOR 2010**

**WHEREAS**, on April 29, 2009, the Board approved changes to Lane Manual 3.550 for the process for appointing members to the Tourism Council; and

**WHEREAS**, the appointments for the Tourism Council are needed to review and recommend awards for the 2010 grant cycle, Round 20; and

**WHEREAS**, in concurrence with Lane Manual 3.550 individuals have been selected to be appointed; now therefore,

**IT IS HEREBY ORDERED** that the following individuals be appointed to the Lane County Tourism Council:

1. Commissioner District 1     Linda VanOrden
2. Commissioner District 2     Todd Cooley
3. Commissioner District 3     Elaine Weiss
4. Commissioner District 4     Teri Kohley
5. Commissioner District 5     Susan Goes

Adopted this 17<sup>th</sup> day of February 2010.

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Chair, Lane County Board of Commissioners

**In the Matter of Appointing Five Members to the Tourism Council to Evaluate and Recommend Awards for the Lane County Tourism Special Project Grants for 2010**